

California Energy Commission



Classification: Associate Governmental Program Analyst
(May consider downgrade to Staff Services Analyst for recruitment purposes)

Tenure: Permanent

Time Base: Full-Time

Location: Sacramento

Salary: AGPA \$4255 - \$5172

SSA Range A: \$2724 - \$3313, Range B: \$2950 - \$3586, Range C: \$3538 - \$4300

Final Filing Date: Until Filled

Duties/Responsibilities - AGPA:

Under the general direction of the SSM-I, Grants and Loans Office, the incumbent independently performs varied, analytical and consultative services in the planning, development, accounting, evaluation, and audit of grant and loan programs.

Desirable Experience/Qualifications:

- ☐ Ability to communicate effectively
- ☐ Ability to work independently and interpret legislation and regulations
- ☐ Ability to work well under pressure and meet deadlines
- ☐ Good organizational skills
- ☐ Working knowledge of Word, Excel, and Access
- ☐ Good interpersonal skills

Duties/Responsibilities – SSA:

Under the direction of the SSM-I, Grants and Loans Office, the incumbent assists with varied analytical and consultative staff services in the planning, developing, accounting, and evaluating of grants and loans fiscal and program activities.

Who May Apply: Please indicate **RPA # 202-548 and the basis of eligibility** on application. Eligible candidates who are current state employees with status in the above classification or lateral transfers from an equivalent class, former state employees who can reinstate into this class or persons who are reachable on a current employment list for this classification.

**APPOINTMENT IS SUBJECT TO THE PROVISIONS OF THE SROA PROCESS:
SROA/SURPLUS/ REEMPLOYMENT CANDIDATES ARE ENCOURAGED TO APPLY;
SURPLUS EMPLOYEES MUST ATTACH A COPY OF THEIR SURPLUS STATUS LETTER.**

INTERESTED APPLICANTS SHOULD SUBMIT A COMPLETED STANDARD STATE APPLICATION (FORM STD. 678) TO:

**Debbie Powers/RPA #202-548
CA Energy Commission/Personnel Office
1516 9th Street, MS-3
Sacramento, CA 95814
(916) 654-4305**

(Position # 202-5393-827)

af/ok

**California Relay (Telephone) Service for
the Deaf or Hearing-Impaired
From hTDD Phones: 1-800-735-2929
From Voice Phones: 1-800-735-2922**